

ECU ePermits How To Guide – January 2026



This Guide Will Cover:

- How To Create An Account
- How To Change Your Personal Details
- How To Apply For Your ePermit
- How To View Your Permit
- How To Pay For Your ePermit
- How To Change Your Vehicle Details

How To Create An Account



- To log into ePermits Self Service Portal follow this [link](#)
- ePermits uses your **ECU Single Sign** on to authenticate you to the system
- On the first time of loading ePermits you will be asked to **create** your account

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[Home](#) > [User Profile](#)

Create User Profile - EPermits

Please complete the registration process to proceed further.

User Details

First Name:

Andrew

Surname:

TAYLOR

Address Details

Address *

Enter your address

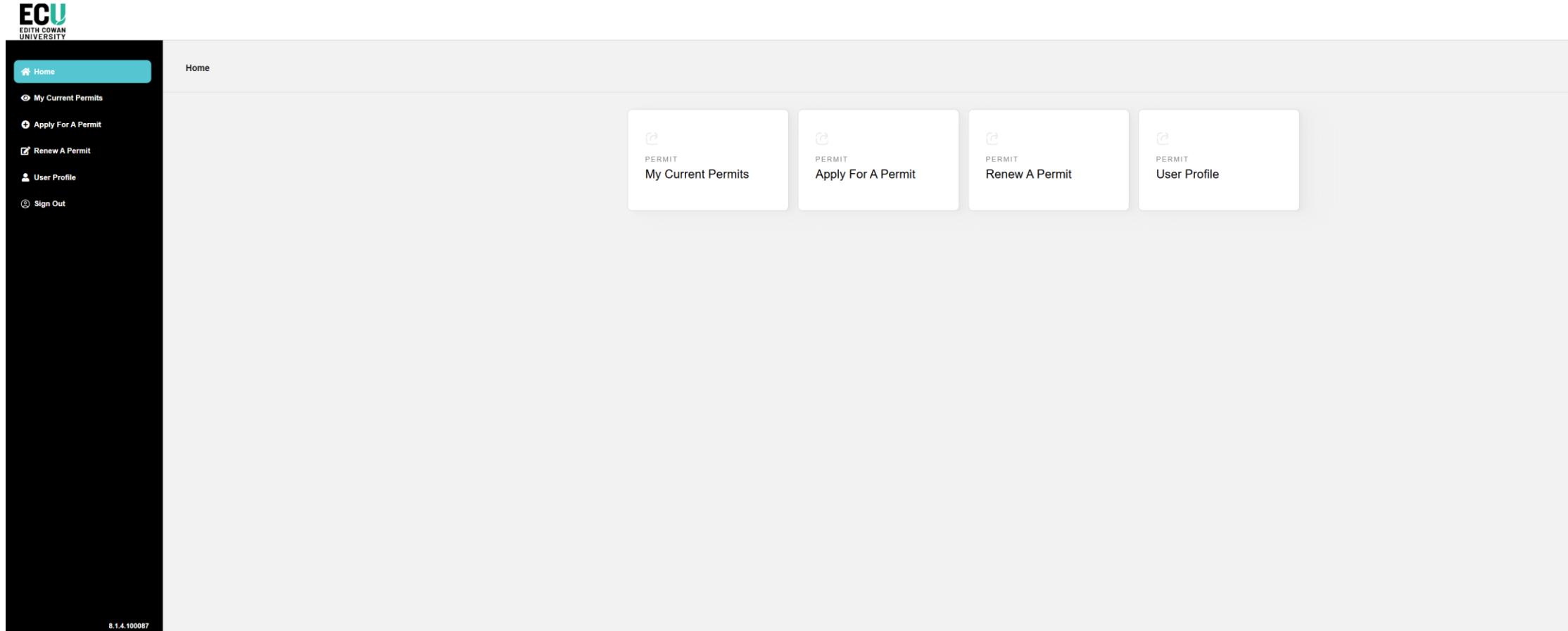
Contact Details

Mobile Phone ***Email ***

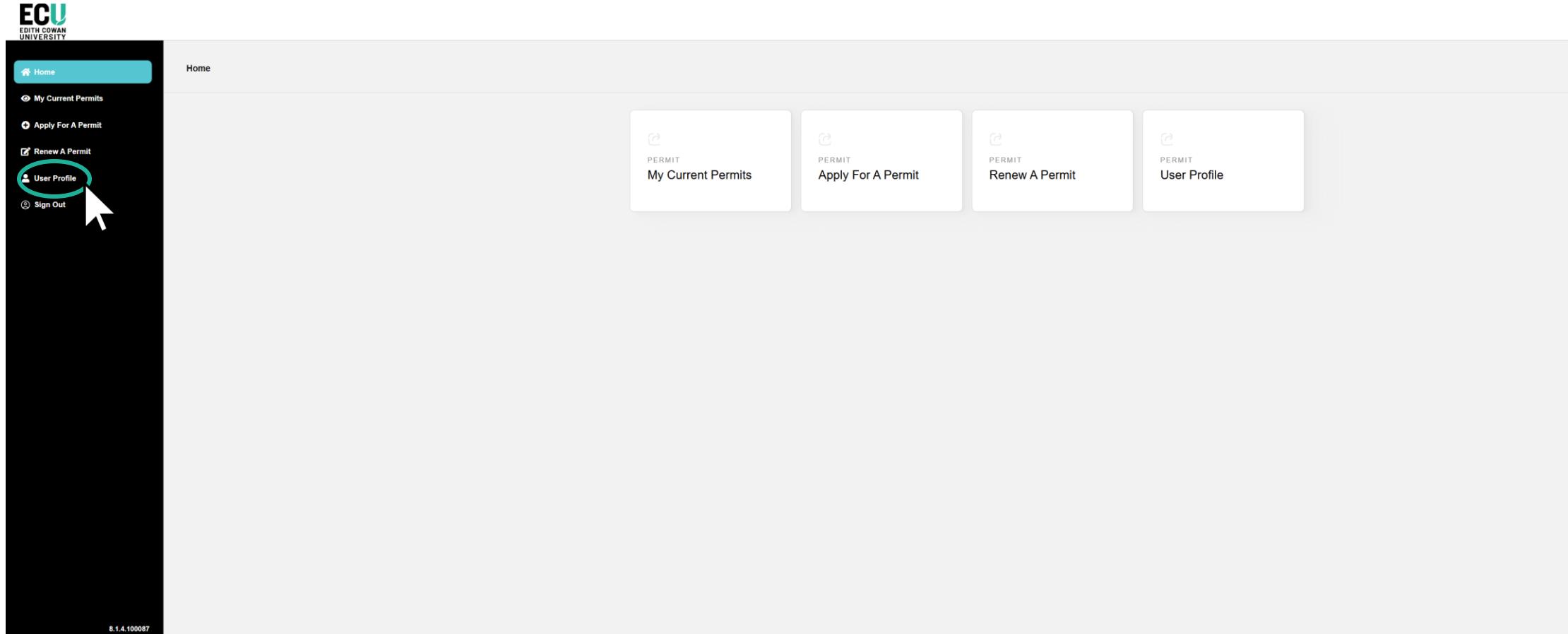
ataylor@lamqa.ecu.edu.au

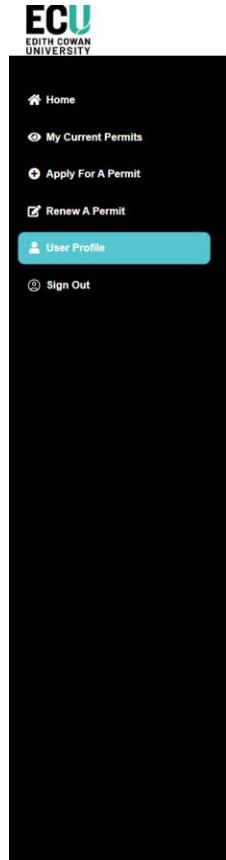
[Save](#)

- Once Complete, you will be taken to the **HOME** screen:



How To Change Your Personal Details





How To Apply For Your ePermit

- You will only be able to see eligible permits that are linked to your ECU employment type.
- Most permits will be automatically **GRANTED** after you have processed payment method.
- However, some ePermits can be applied for, but require the ECU Traffic Team to **approve** before they are granted – for example:

Reserved

City Campus

Athena Swan

Equity

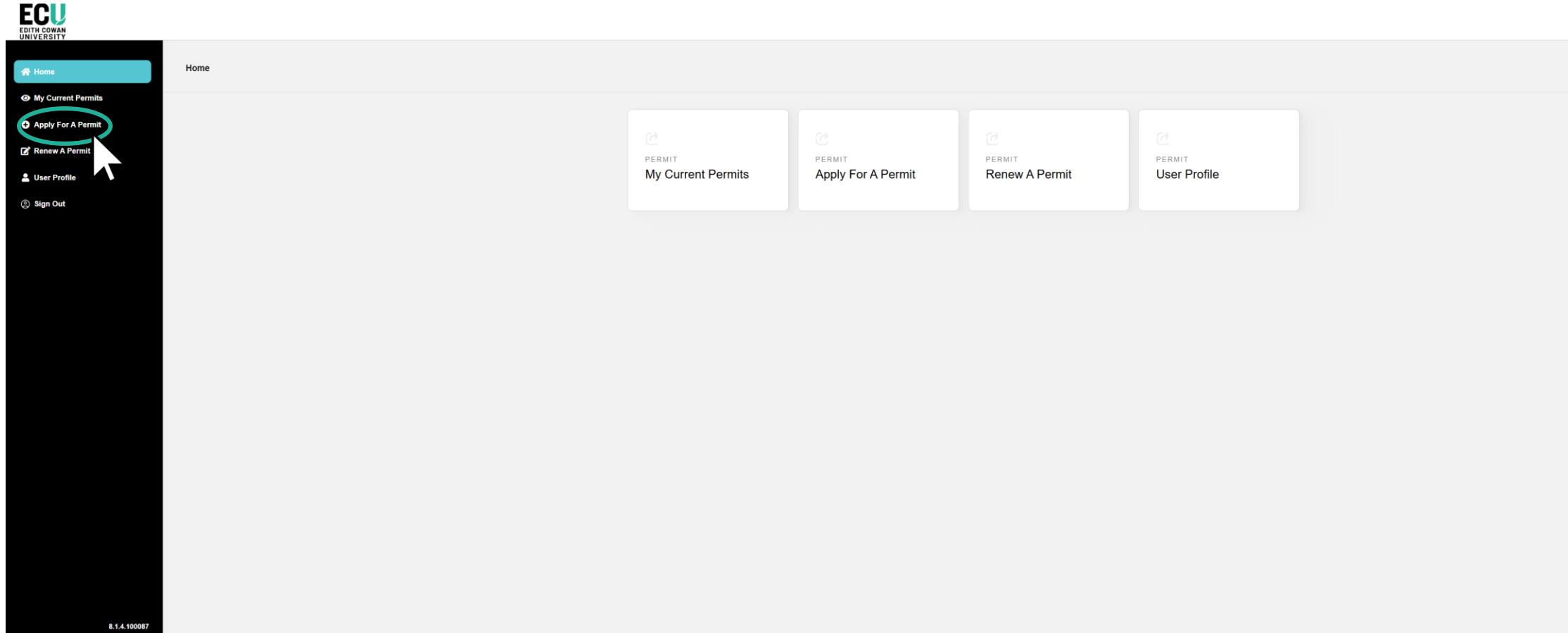
CLV

- These permits will require a document to be uploaded to support your application, for example a line managers authorisation email.
- Just because you have applied for a permit type does not mean it is valid – it must show **GRANTED** on the system.

Payment Options:

- Staff - Salary Sacrifice Deduction & Paying Up Front
- Students - Pay Up Front option only

- From the **HOME** screen:



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Home > Permit Group

Select a tile below to begin the permit application process.

PERMIT Guest Apply For Permit	PERMIT Other Apply For Permit	PERMIT Staff Apply For Permit	PERMIT Staff - Other Apply For Permit
PERMIT Student Apply For Permit	PERMIT Student - Other Apply For Permit		

Help

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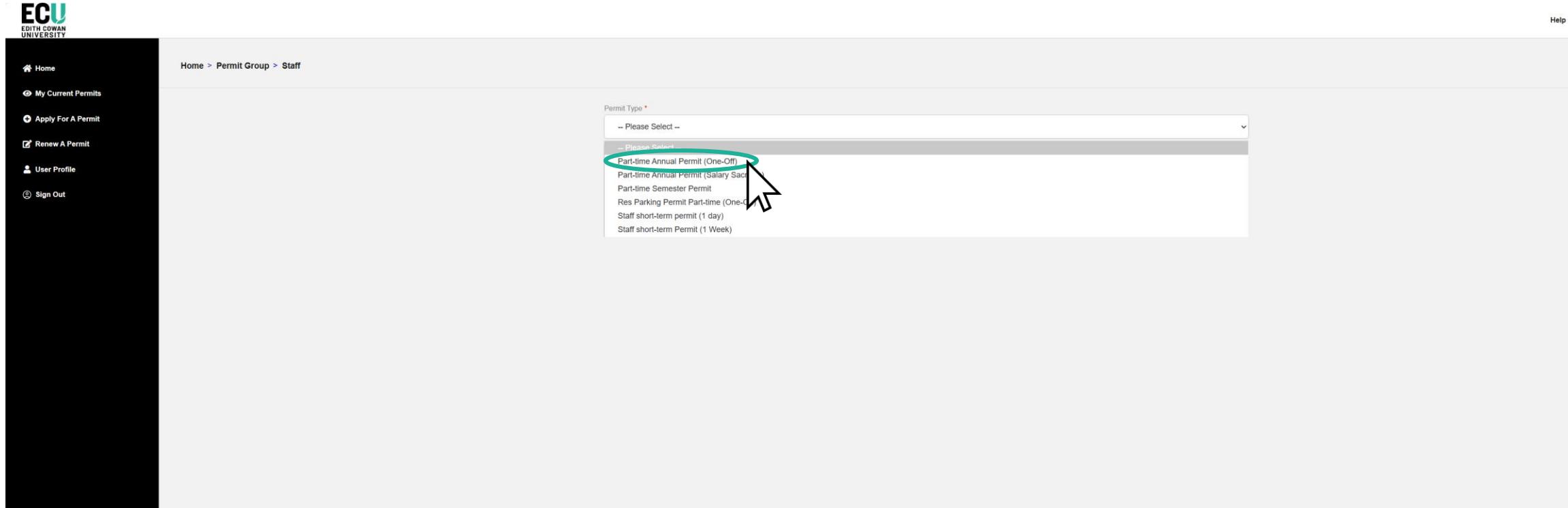
Home > Permit Group > Staff

Permit Type *

-- Please Select --

-- Please Select --

- Part-time Annual Permit (One-Off)
- Part-time Annual Permit (Salary Sacrifice)
- Part-time Semester Permit
- Res Parking Permit Part-time (One-Off)
- Staff short-term permit (1 day)
- Staff short-term Permit (1 Week)



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Home > Permit Group > Staff

Permit Type *

Part-time Annual Permit (One-Off)

Eligibility

All ECU Campus, Parking only applicable to staff 'blue' bays.

Vehicle Restrictions

Eligible vehicles must **not** have extensions or trailers.

Proceed

Resume Later ✓ Submit ⌂ Renew ⌂ Withdraw ⌂ Close

Permit Type *

Part-time Annual Permit (One-Off)

Permit Details

Date Range
Jan 1, 2025 - Dec 31, 2025

Start Date * 28/11/2025

End Date * 31/12/2025

Status - *Incomplete*

Fee

Permit Fee	\$187.79
Final Amount	\$187.79

Payment Details

Payment Method *
Gateway

Payment Instructions
Once your permit status changes to "Awaiting Payment", click "Pay" on your permit.
You will be redirected to the ECU Payment Portal to complete your payment.



Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (One-Off)

Once your permit status changes to "Awaiting Payment", click "Pay" on your permit. You will be redirected to the ECU Payment Portal to complete your payment.

User Details						
First Name	Last Name	Mobile Phone				
Andrew	TAYLOR	0412345678				
First Name	Last Name	Mobile Phone				

Email: ataylo0@iamqa.ecu.edu.au

Address:

Vehicles							
Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
Vehicles Remaining : 1							
This permit does not have any vehicles.							

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Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (One-Off)

Once your permit status changes to "Awaiting Payment", click "Pay" on your permit. You will be redirected to the ECU Payment Portal to complete your payment.

User Details

Vehicle Details

Vehicle Registration * Vehicle State *
Vehicle Type Vehicle Make
Vehicle Model Vehicle Colour

Phone 1345678

Color Status Manage

This permit does not have any vehicles.

OK Cancel

Add Vehicle

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Resume Later Submit

Once your permit status changes to "Awaiting Payment", click "Pay" on your permit.
You will be redirected to the ECU Payment Portal to complete your payment.

User Details

First Name

Andrew

First Name

Last Name

TAYLOR

Last Name

Mobile Phone

0412345678

Mobile Phone

Email

ataylo0@iamqa.ecu.edu.au

Email

Address

Vehicles

Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA		MITSUBISHI	UTE	SILVER	Pending	 

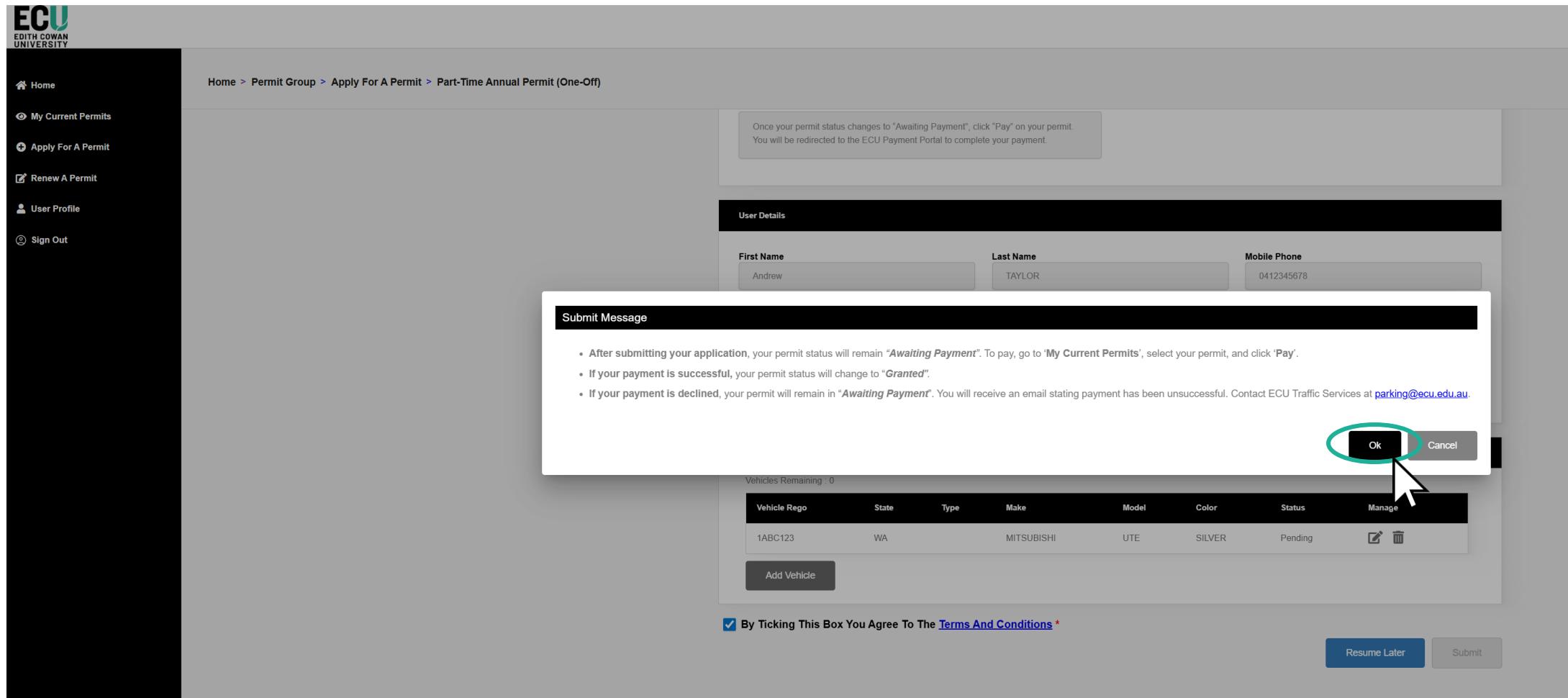
Add Vehicle

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Resume Later

Submit





Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (One-Off)

Once your permit status changes to "Awaiting Payment", click "Pay" on your permit. You will be redirected to the ECU Payment Portal to complete your payment.

User Details

First Name	Last Name	Mobile Phone
Andrew	TAYLOR	0412345678

Submit Message

- After submitting your application, your permit status will remain "**Awaiting Payment**". To pay, go to **'My Current Permits'**, select your permit, and click **'Pay'**.
- If your payment is **successful**, your permit status will change to "**Granted**".
- If your payment is **declined**, your permit will remain in "**Awaiting Payment**". You will receive an email stating payment has been unsuccessful. Contact ECU Traffic Services at parking@ecu.edu.au.

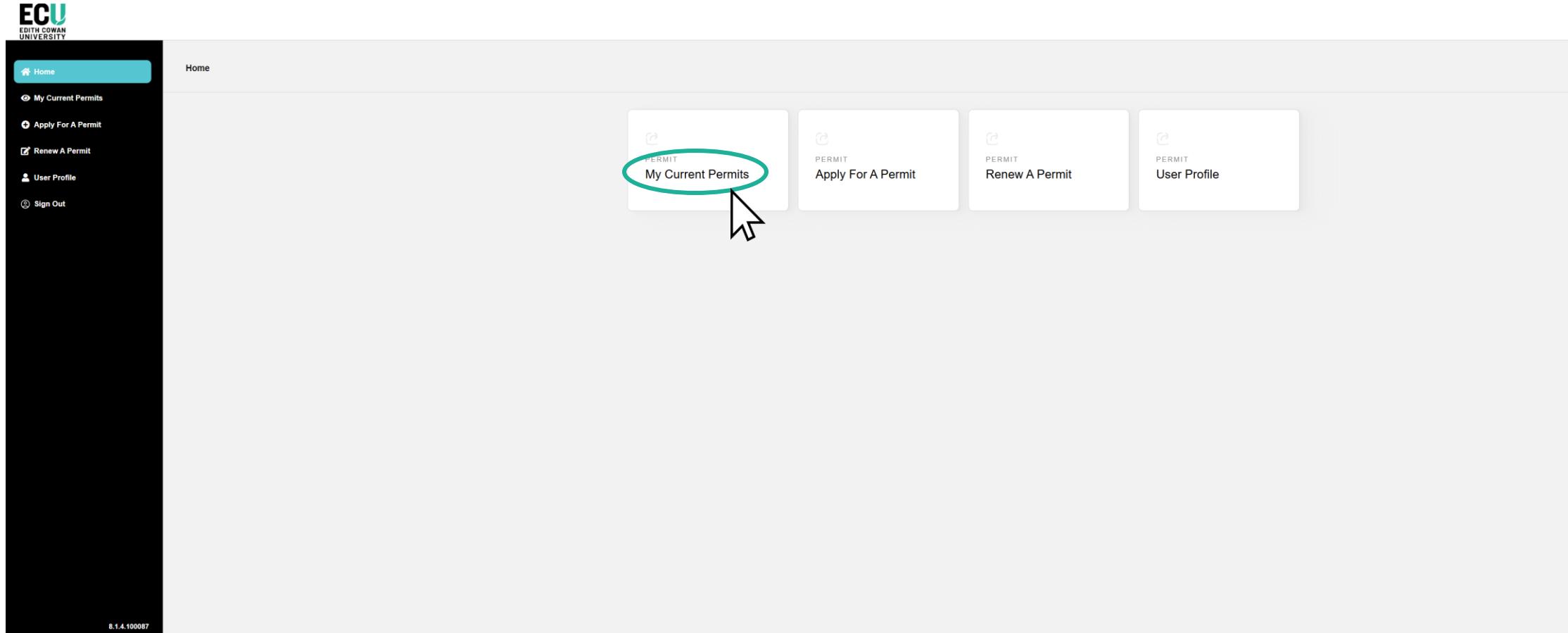
Vehicles Remaining: 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA	MITSUBISHI	UTE	SILVER	Pending		 

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[Resume Later](#) [Submit](#)

- You will be taken back to the **HOME** screen:



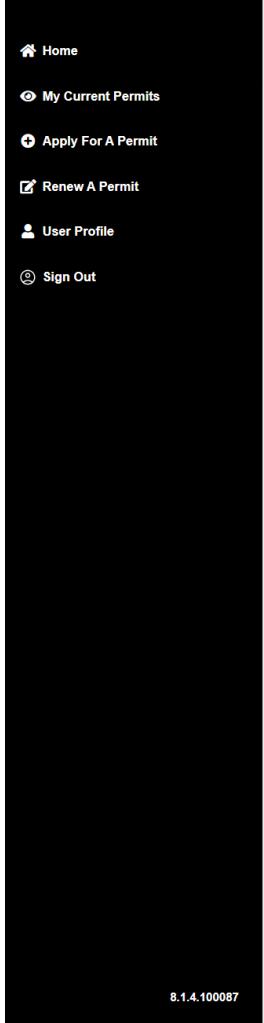
Home > My Current Permits

My Current Permits

Permit#	Category	Permit Balance	Permit Type	Permit Status	Alternate Street 1	Start Date	End Date
10000	Standard	\$187.79	Part-Time Annual Permit (One-Off)	Awaiting Payment		28-11-2025	31-12-2025

Include Expired Permits

1



Home > Permit Group > Apply For A Permit >

Resume Later ✓ Submit  Pay  Renew  Withdraw  Close

Permit Number *

10000

Permit Type *

Part-time Annual Permit (One-Off)

Permit Details

Date Range

Jan 1, 2025 - Dec 31, 2025

Start Date *

28/11/2025

End Date *

31/12/2025

Status - Awaiting Payment

Fee

Permit Fee \$187.79

Final Amount \$187.79

Balance Owing

\$187.79

Payment Details

Payment Method *

Gateway

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Home > Permit Group > Apply For A Permit >

Home My Current Permits Apply For A Permit Renew A Permit User Profile Sign Out

Permit Number * 10000

Permit Type * Part-time Annual Permit (One-Off)

Permit Details

Date Range

Payment

Clicking on the OK button will redirect you to ECU Payments Portal. Please note once payment has been made it may take up to 10 minutes for the payment to be reflected on the Self Service Portal.

Ok Cancel

Status - Awaiting Payment

Fee

Permit Fee	\$187.79
Final Amount	\$187.79

Balance Owing
\$187.79

Welcome to ECU Payments Portal

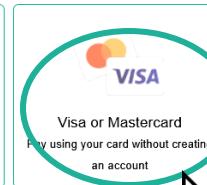
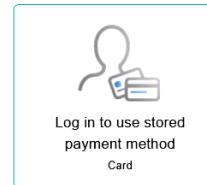
[Payment Home](#) [Pay Invoice](#) [My Account](#)

 Items: 1 Total: \$187.79

Payment Method

This is a list of different ways you can pay for your selections. To proceed, please select one of the following.

 Log in to your account to include this transaction in your payment history

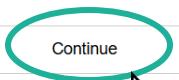


Welcome to ECU Payments Portal

Payment Using BPoint

When you click the **Continue** button below you will be redirected to the Commonwealth Bank BPoint secure payment gateway. We do not store any credit card details in our system within our organisation, thus preserving your rights to privacy and protection of your card from unauthorised access. Complete all the payment steps to be returned to our site.

Number	4269
Amount	\$187.79
Email	ata @ .ecu.edu.au







You are paying
ECU Bpoint Test Payment

Biller Code
1380591 - bpoint test

Amount
AUD 187.79

Accepted Cards

Card number

Expiry date **CVN**

NEXT >

A cursor arrow is pointing at the 'NEXT >' button. The 'NEXT >' button is highlighted with a green oval.

Secured by Commonwealth Bank

© Commonwealth Bank of Australia 2009-2025 ABN 48 123 123 124

Cancel

Review Details

You are Paying

Biller Code 1380591 - bpoint

Amount AUD 187.79

Card Number [REDACTED]

Expiry Date [REDACTED]

I am human  Privacy - Terms

[BACK](#) [PAY >](#)

You are paying
ECU Bpoint

Biller Code
1380591

Amount
AUD 187.79

Accepted Cards
 

Card number
[REDACTED] 

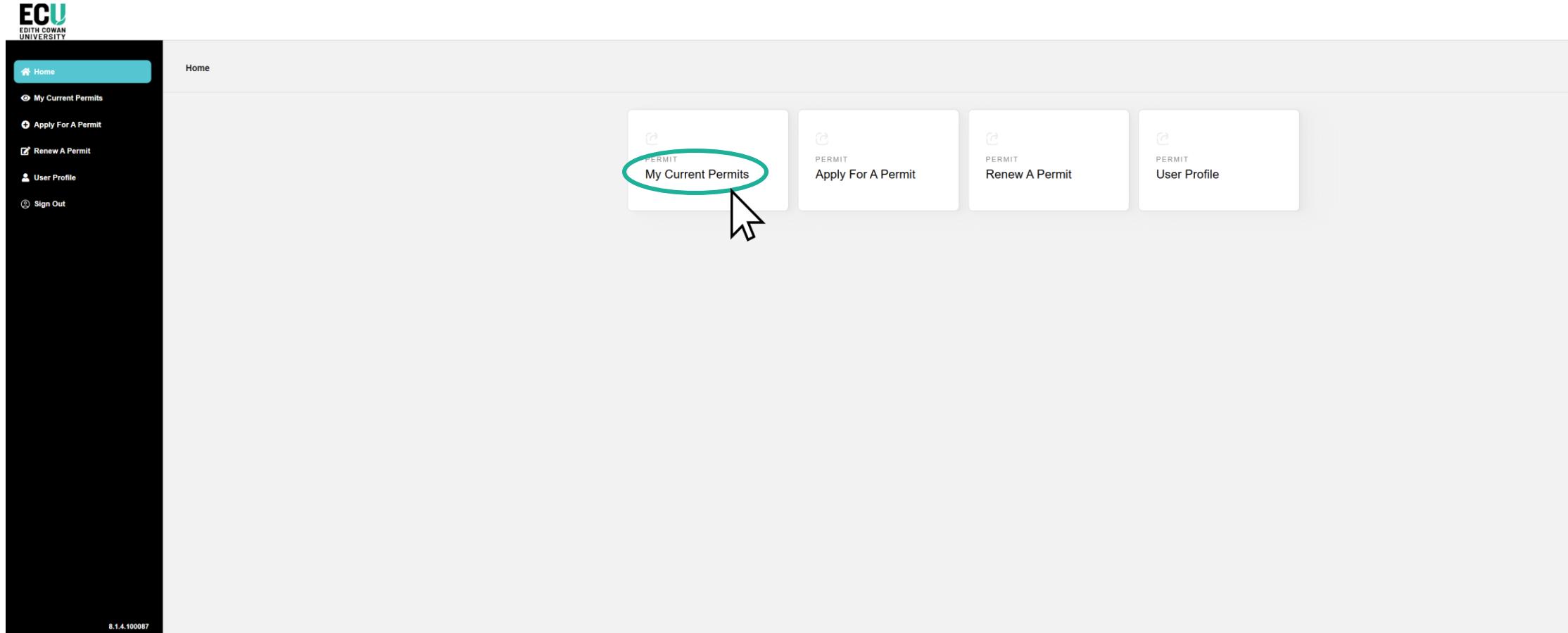
Expiry date
[REDACTED] [REDACTED] **CVN** 

[NEXT >](#)

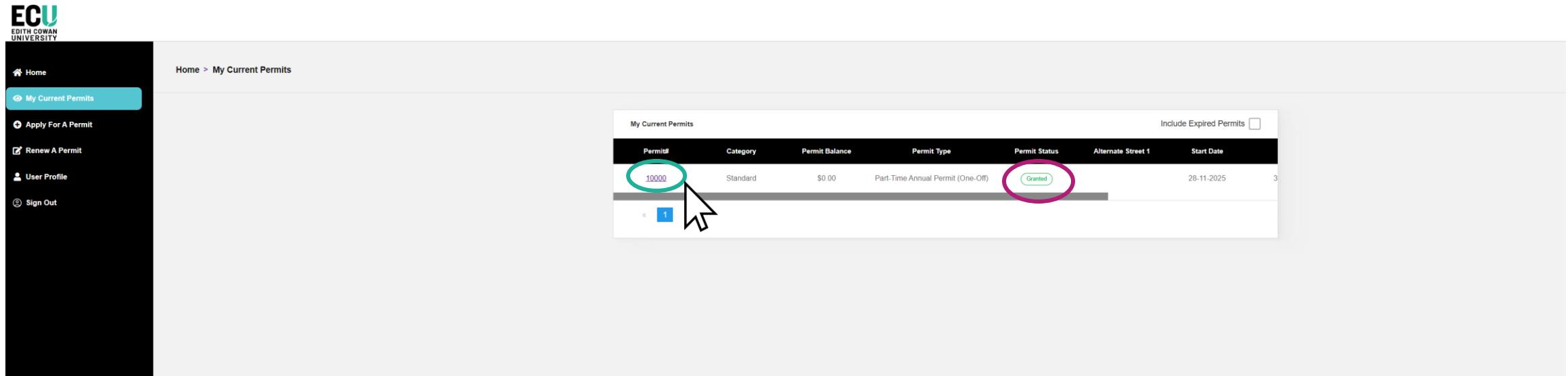
Secured by Commonwealth Bank

© Commonwealth Bank of Australia 2009-2025 ABN 48 123 123 124

- You will be taken back to the **HOME** screen:



- Your Permit will be shown as **GRANTED**



The screenshot shows the ECU My Current Permits page. The left sidebar has a dark background with white text and icons. The 'My Current Permits' button is highlighted with a teal background and white text. The main content area shows a table titled 'My Current Permits' with the following data:

Permit#	Category	Permit Balance	Permit Type	Permit Status	Alternate Street 1	Start Date
10000	Standard	\$0.00	Part-Time Annual Permit (One-Off)	Granted		28-11-2025

A green circle highlights the '10000' permit number, and a pink circle highlights the 'Granted' status. A cursor arrow is pointing at the '10000' permit number. The page also includes a 'Include Expired Permits' checkbox and a page number '3'.

- Your **receipt** number will be shown

Home > Permit Group > Apply For A Permit >

When	Type	Method	Amount	Surcharge	Payee Name	Reference
28/11/2025 10:40:20 AM	Payment	Credit Card	-\$187.79			WB01671826

User Details

First Name: Andrew	Last Name: TAYLOR	Mobile Phone: 0412345678
First Name	Last Name	Mobile Phone

Email: ataylo0@iamqa.ecu.edu.au

Address: 9 Archway Street, JOONDALUP WA 6027

Vehicles

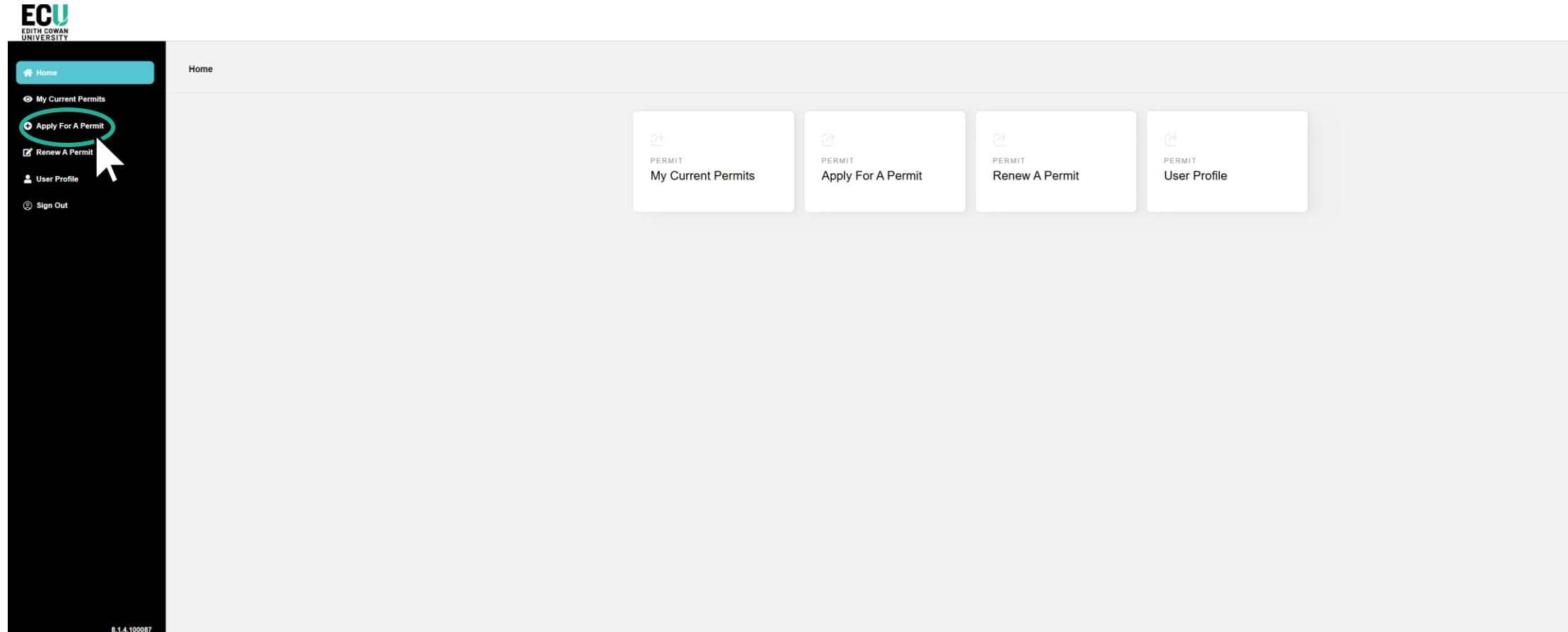
Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA	MITSUBISHI	UTE	SILVER	Granted	 	

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[Resume Later](#) [Submit](#)

Salary Sacrifice Payroll Deduction Option

From the **HOME** screen:



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Home > Permit Group

Select a tile below to begin the permit application process.

PERMIT Guest Apply For Permit	PERMIT Other Apply For Permit	PERMIT Staff Apply For Permit	PERMIT Staff - Other Apply For Permit
PERMIT Student Apply For Permit	PERMIT Student - Other Apply For Permit		

Home > Permit Group > Staff

Permit Type *

Part-time Annual Permit (Salary Sacrifice)

Permit Annual Fee \$187.79
Fortnightly Fee \$7.21

Eligibility

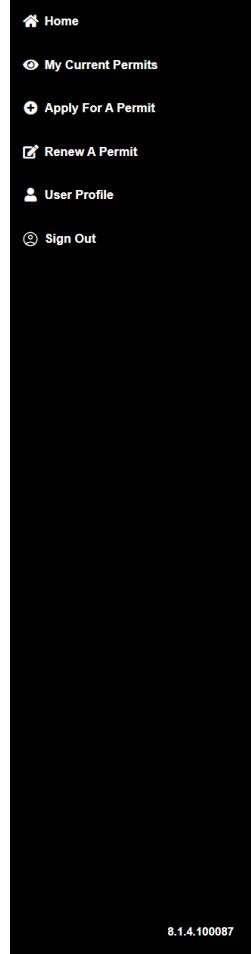
All ECU Campus, Parking only applicable to staff 'blue' bays.

Vehicle Restrictions

Eligible vehicles must **not** have extensions or trailers.

Proceed





(ECU) Resume Later ✓ Submit ⌂ Renew ⌂ Withdraw ⌂ Close

Permit Type *

Part-time Annual Permit (Salary Sacrifice)

Only 1 permit per holder

Permit Details

Start Date *

28/11/2025

Status - Incomplete

Payment Details

Payment Method *

--Select Payment Method--

1. Pre-Tax Deduction

2. Post-Tax Deduction

User Details

First Name: Andrew

Last Name: TAYLOR

Mobile Phone: 0412345678

Email: ataylo0@iamqa.ecu.edu.au

Address: (Field is empty)

Payment Method

1. Pre-Tax Deduction

Payment Instructions

Pre-Tax Your permit cost is taken before tax is applied to your salary, reducing your taxable income.

User Details

First Name Andrew	Last Name TAYLOR	Mobile Phone 0412345678
First Name	Last Name	Mobile Phone

Email
ataylo0@iamqa.ecu.edu.au

Address
9 Archway Street, JOONDALUP WA 6027

Vehicles

Vehicles Remaining : 1

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
--------------	-------	------	------	-------	-------	--------	--------

This permit does not have any vehicles.

Add Vehicle

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Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (Salary Sacrifice)

Payment Method
1. Pre-Tax Deduction

Payment Instructions
Pre-Tax Your permit cost is taken before tax is applied to your salary, reducing your taxable income.

Vehicle Details

Vehicle Registration *	Vehicle State *
1FGH456	WA
Vehicle Type	Vehicle Make
	TOYOTA
Vehicle Model	Vehicle Colour
SUV	RED

OK Cancel

Vehicles Remaining : 1

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
This permit does not have any vehicles.							

Add Vehicle

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Resume Later Submit

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Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (Salary Sacrifice)

Payment Method

1. Pre-Tax Deduction

Payment Instructions

Pre-Tax Your permit cost is taken before tax is applied to your salary, reducing your taxable income.

User Details

First Name	Andrew	Last Name	TAYLOR	Mobile Phone	0412345678
First Name				Mobile Phone	

Email

ataylo0@iamqa.ecu.edu.au

Address

9 Archway Street, JOONDALUP WA 6027

Vehicles

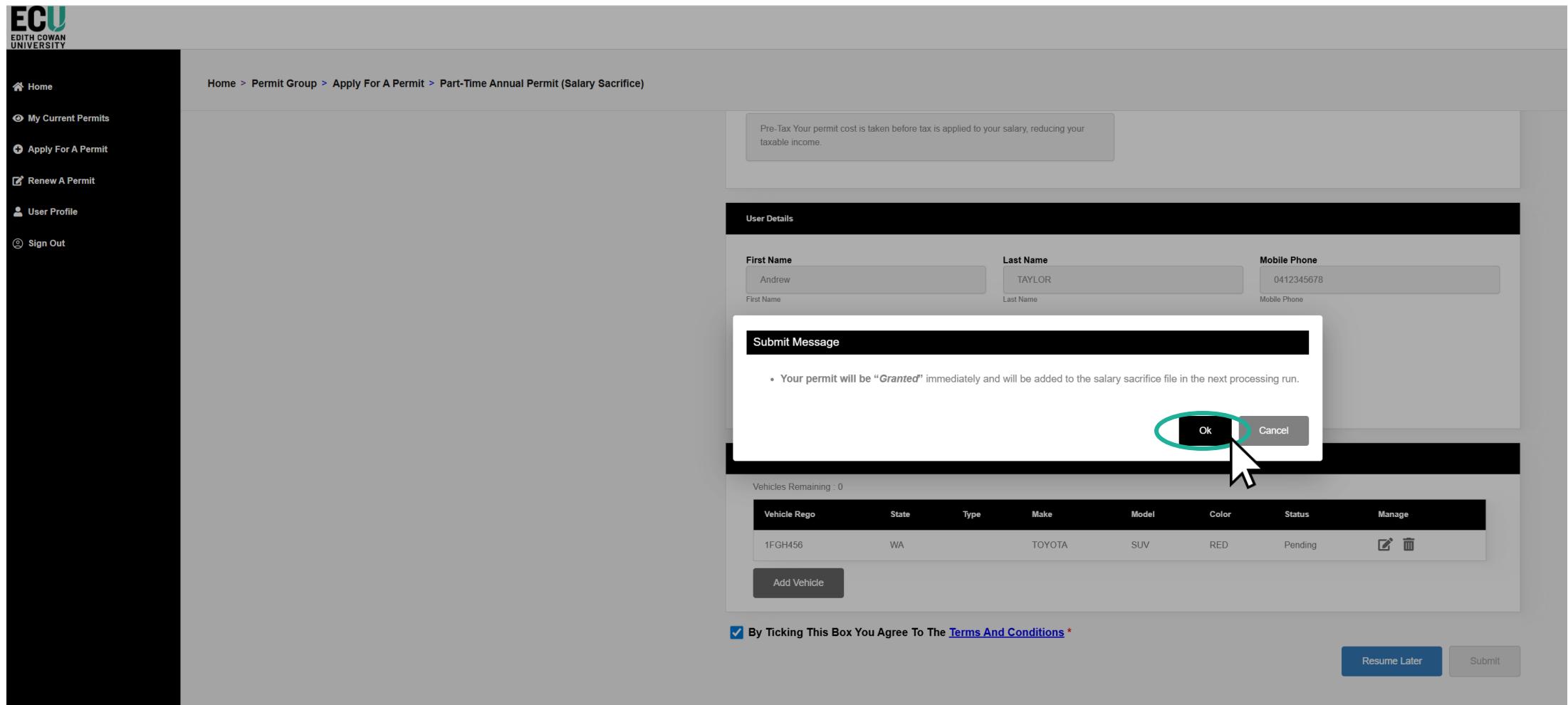
Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1FGH456	WA	TOYOTA	SUV	RED	Pending	 	

Add Vehicle

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Resume Later  Submit



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Home > Permit Group > Apply For A Permit > Part-Time Annual Permit (Salary Sacrifice)

Pre-Tax Your permit cost is taken before tax is applied to your salary, reducing your taxable income.

User Details

First Name Andrew	Last Name TAYLOR	Mobile Phone 0412345678
First Name	Last Name	Mobile Phone

Submit Message

Your permit will be "Granted" immediately and will be added to the salary sacrifice file in the next processing run.

Ok Cancel

Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1FGH456	WA	TOYOTA	SUV	RED	Pending		

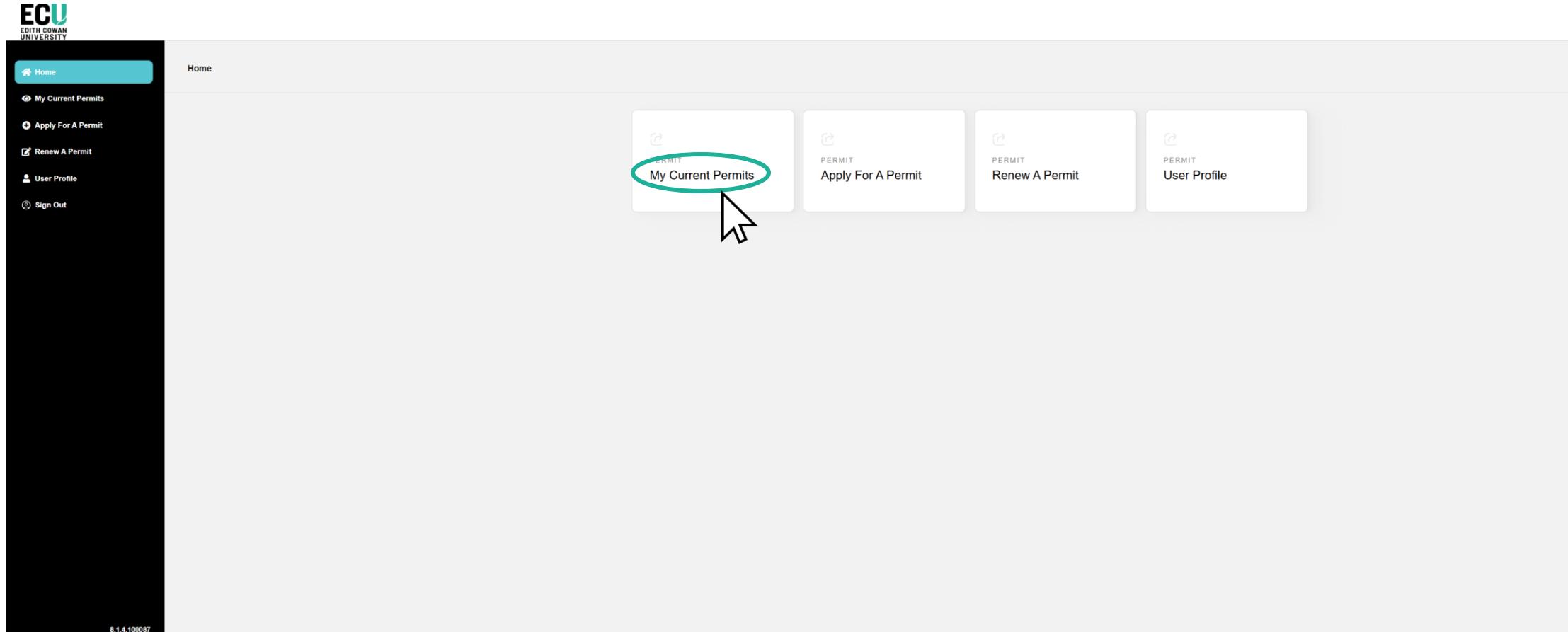
Add Vehicle

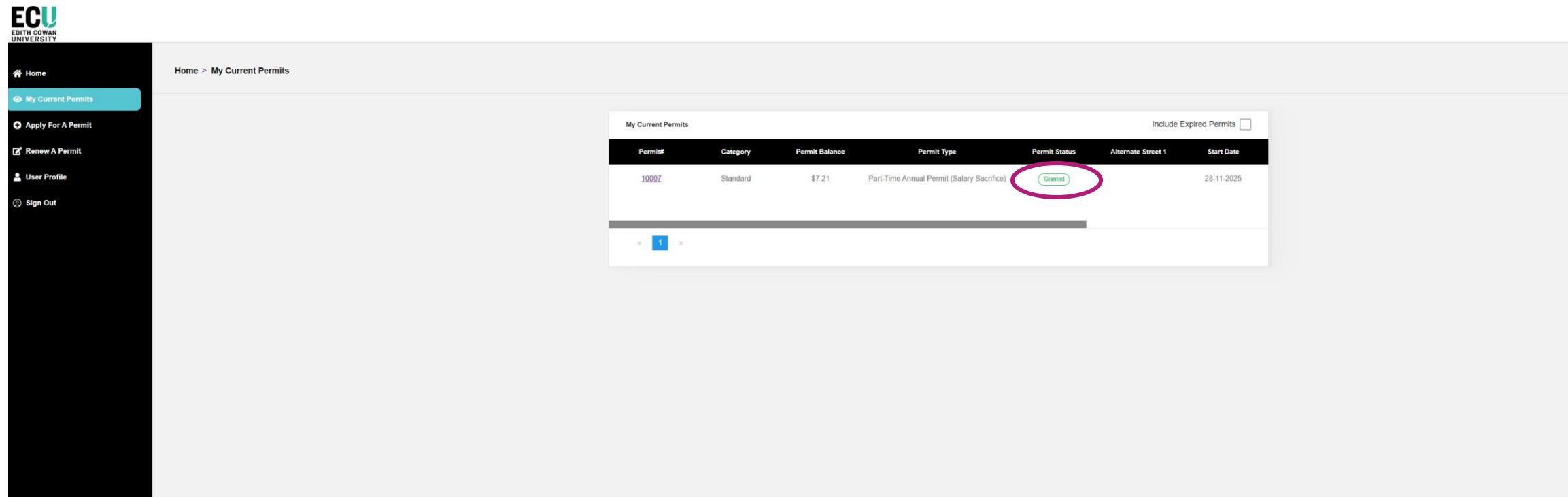
By Ticking This Box You Agree To The [Terms And Conditions](#) *

Resume Later Submit

Salary Sacrifice Payroll Deduction Option

From the **HOME** screen:





Home > My Current Permits

My Current Permits

Permit#	Category	Permit Balance	Permit Type	Permit Status	Alternate Street 1	Start Date
100007	Standard	\$7.21	Part-Time Annual Permit (Salary Sacrifice)	Granted		28-11-2025

Include Expired Permits

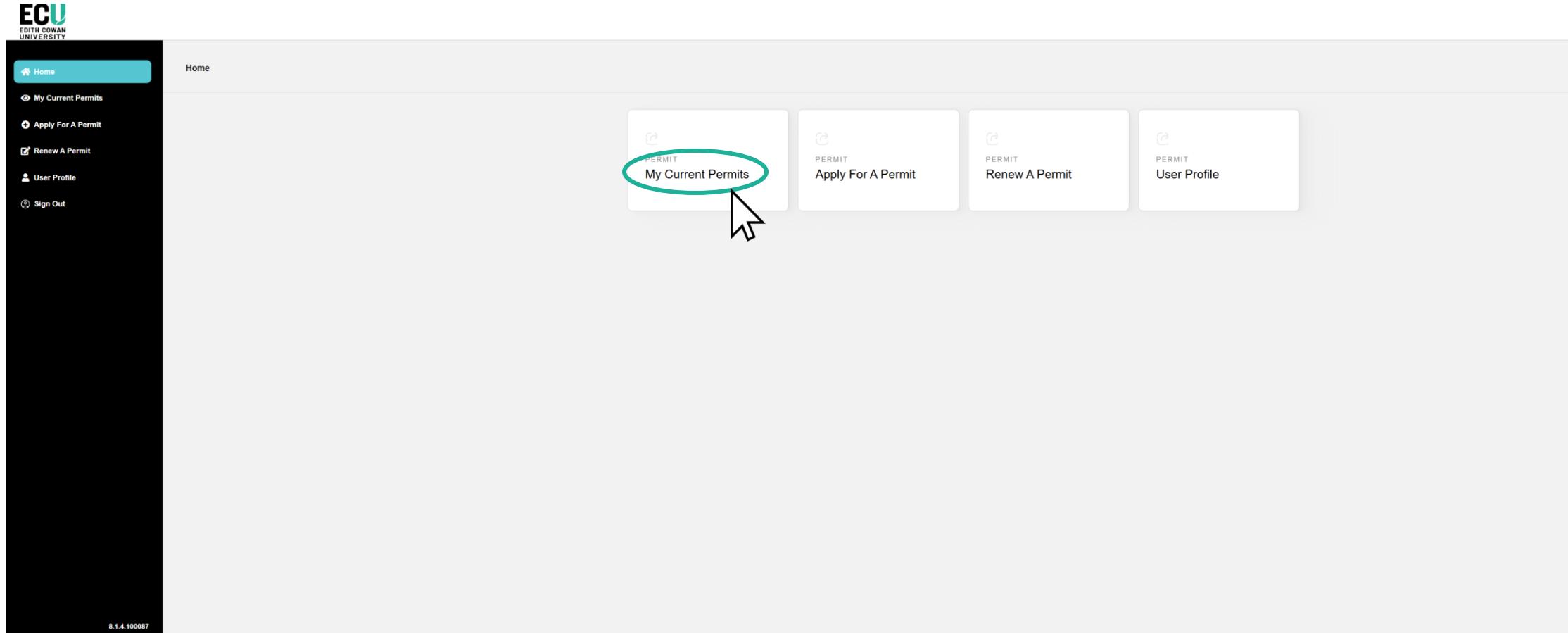
1

How To Change Your Vehicle Details

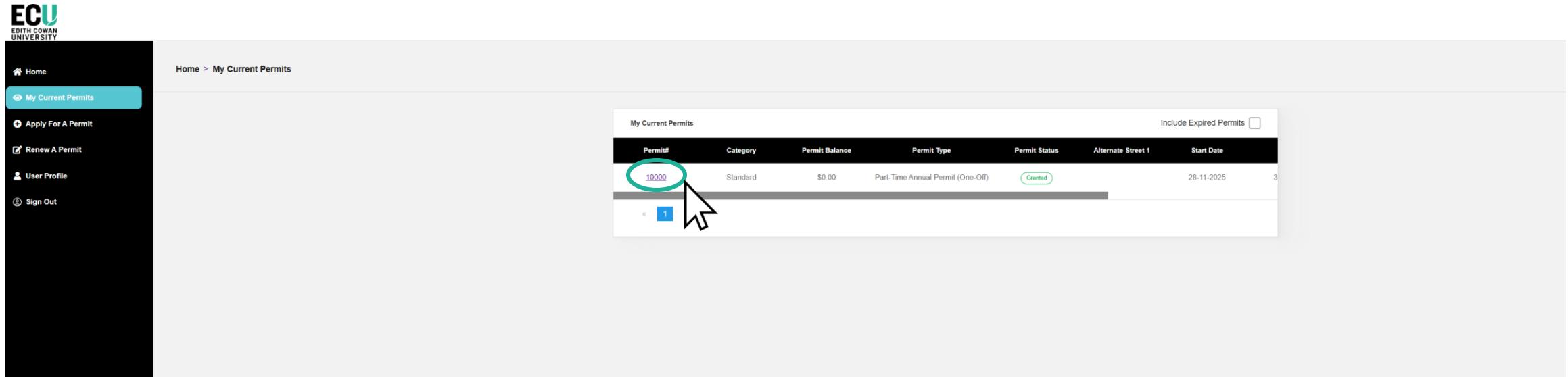


- Drivers must make sure the **correct** Rego is attached to your ePermits to prevent getting an infringement
- Multiple and frequent changes of a Rego will **flag** in the system for the ECU Traffic Team to assess.
- Any misuse of this feature will result in permits being **revoked** with no refund.

- You will be taken back to the **HOME** screen:



- Your Permit will be shown as **GRANTED**



The screenshot shows the ECU My Current Permits page. The left sidebar has a dark background with white text and icons. The 'My Current Permits' link is highlighted with a teal background and white text. The main content area shows a table titled 'My Current Permits' with the following data:

Permit#	Category	Permit Balance	Permit Type	Permit Status	Alternate Street 1	Start Date
10000	Standard	\$0.00	Part-Time Annual Permit (One-Off)	Granted		28-11-2025

A green circle highlights the 'Granted' status in the Permit Status column. A cursor arrow points to the '10000' permit number. The bottom left of the table area has a small blue box with the number '1'.

- Your **receipt** number will be shown

Home > Permit Group > Apply For A Permit >

Payment Instructions						
When ^	Type ^	Method ^	Amount ^	Surcharge ^	Payee Name ^	Reference ^
28/11/2025 10:40:20 AM	Payment	Credit Card	-\$187.79		WB01671826	

User Details

First Name	Last Name	Mobile Phone
Andrew	TAYLOR	0412345678
First Name	Last Name	Mobile Phone

Email

ataylo0@iamqa.ecu.edu.au

Address

9 Archway Street, JOONDALUP WA 6027

Vehicles

Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA	MITSUBISHI	UTE	SILVER	Granted		

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[Resume Later](#) [Submit](#)

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Home > Permit Group > Apply For A Permit >

Transaction Details

When	Type	Method	Amount	Surcharge	Payee Name	Reference
28/11/2025 10:40:20 AM	Payment	Credit Card	-\$187.79		WB01671826	

Vehicle Details

Vehicle Registration *	Vehicle State *
1XYZ789	WA
Vehicle Type	Vehicle Make
	KIA
Vehicle Model	Vehicle Colour
SEDAN	ORANGE

OK Cancel

Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1ABC123	WA	MITSUBISHI	UTE	SILVER	Granted	 	

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Resume Later Submit

8.1.4.100087

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Home > Permit Group > Apply For A Permit >

Payment Instructions

Transaction Details

When	Type	Method	Amount	Surcharge	Payee Name	Reference
28/11/2025 10:40:20 AM	Payment	Credit Card	-\$187.79			WB01671826

User Details

First Name Andrew	Last Name TAYLOR	Mobile Phone 0412345678
First Name	Last Name	Mobile Phone

Email
ataylo0@jamqa.ecu.edu.au

Address
9 Archway Street, JOONDALUP WA 6027

Vehicles Remaining : 0

Vehicle Rego	State	Type	Make	Model	Color	Status	Manage
1XYZ789	WA	KIA	SEDAN	ORANGE	Pending		

Add Vehicle

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Resume Later 



Any Questions?



Please contact the **ECU Traffic Team**:

- parking@ecu.edu.au
- JO.34.115
- Phone number

Further details, and T&C's for ECU Parking can be found here:

[ECU | Parking : Campus services : Our services : Campus Environments : Centres](#)